

Stillwater Residents and Ratepayers Association Executive

Minutes of a meeting: 7:07:pm Wednesday 15/3/17

Location: Stillwater Hall

| | Item | Papers |
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| 1. | Opening -welcome, apologies | Steve, Irene, Aileen, Ann, Cheryl, Michael, John, Colin, Sue: Apologies, Mary Gallagher |
| 2. | Conflicts of interest declared | None |
| 3. | Approval of minutes of the last meeting Wednesday 15/2/17 | Colin, Aileen |
| 4. | Matters arising | None |
| 5. | Reports | |
| 6. | Chairperson's | None |
| 7. | Treasurer | Some financial notes circulated ahead of the meeting. |
| 8. | 1) Do we really need to operate two Bank a/c's, one for SRRA and one for the Hall 2) Ditto for our own accounts, why run two sets of books..one for the Hall and another for SRRA. | Motion: That SRRA run one accounting package for its financials incorporating both the Hall and its non hall activities. John, Colin, passed unanimously. Substantial comment was passed on the need for two bank accounts and this matter was deferred to another time. |
| 9. | Hall Marketing Brainstorming Session | Colin reports that Cheryl wants to end her volunteering at the Hall. We have lost \$1900 operating the Hall in the year to date. We have agreed to give Play Group free access so revenues will drop further. There is additional cost coming on board in coming months. Costs are reasonably fixed so very little cost cutting is available. This means that we're losing about the same dollars as we earn from doing the Silverdale Markets. Cheryl discussed issues surrounding ongoing bookings. Discussion was held over decibels and noise complaints. Do we chase wedding business or other less noisy options? John to write a marketing plan for weddings in the next two weeks and Irene will assist with sales meetings with clients as they start to come in. Michael has also volunteered to be a third person in the volunteer salesperson list. Some discussion over how to handle bookings. One idea from Cheryl is to maybe make a birthday package as well as the wedding package. Maybe charge a package price for a \$60 or whatever deal. Lots of detail level discussion flowed as a result of discussing what work is falling to Colin in Cheryl's absence. Steve is to talk to cleaner Tracey Smith and he will organise supplies. Colin wants everything before the booking including holding the cellphone for bookings. Steve will talk to his wife about at least temporarily filling this role. |
| 10. | Silverdale Markets | April 15, Colin and Steve to open, John and Aileen to close. |
| 11. | The date for the next Christmas in the Park | December 2, 2017. |
| 12. | Confirm date of next meeting | Wednesday 19/4 at Aileen's place |
| 13. | The meeting closed at 8.48pm | |