

Minutes of a meeting of the Executive of the Stillwater Ratepayers and Residents Association
Incorporated held at the Stillwater Community Hall on Wednesday the 21st September 2016

Present – Steve Kaye (President), John Davies (Secretary), Mary Gallagher, Michael Guy, Aileen Lusty, Irene Sanders, Colin Smith, Anne Andrews, Tui Skelton, Penny Mansell

Apologies:

	Item	
1.	Opening and Welcome The President welcomed all and opened the meeting at 7pm.	
2.	The President declared item 11 of the agenda deleted and item 12 deferred	
3.	No conflicts of interest noted.	
4.	That the minutes of the previous meeting dated 24 August 2016 are approved. Moved Steve Kaye, Second John Davies	
5.	The President gave an oral report. There has been no response from Tony Strange at Council on the issue of the landscaping proposal. There has been no response from Leigh Radovan at Council on the issue of the Hall signage. There has been no response from Gary Holmes of the Local Board on the issue of traffic dangers on Duck Creek Rd. The Deck extension appears to be stalled and we are awaiting a final concept drawing from Council.	
6.	The Treasurer provided some transaction reviews that suggest that SRRA has lost approximately \$500 over the last three months. The cost of hand dryers was discussed with the possibility raised that Council has not claimed the cost of these from SRRA as yet. The issue of whether the sound baffles in the Hall have been assetised was canvassed and the question left with Colin to report back on.	
7.	There was no report from the Hall Treasurer. A detailed memo had been sent to Steve and some others and issues raised needed to be considered. We have discovered that the Electricity bill to date has been paid by Council and Steve has advised Council of this. Whether we will be paying it back rests with Council.	
8.	An extensive discussion was had around the rules and John will be re-writing them to reflect those discussions. The SRRA wishes these to be then reviewed by legal advisers and after that review re-discussed at SRRA Committee prior to beginning the process of circulating them for approval by members. Aileen is contacting a Louise McCulloch to see if she can provide any input to the process.	

9.	Our ability to barbecue was discussed and it was resolved that no barbecue be purchased short term and that Aileen's offer of her barbecue for a few events including the Christmas in the Park Fair and Market be gratefully accepted.	
10.	It was agreed that in future, any advertising support for the Markets would be subject to full editorial review by SRRA and that all support would be contingent on such review and acceptance of input. It was generally accepted that the advert for the next markets was placed too early and was not easy to read and thus lacked impact.	
11.	It was moved that SRRA voted a \$1300 annual budget for the coming year for the production and distribution of the Community Newsletter. Moved Steve Kaye, Seconded Michael Guy, Passed.	
12.	A discussion was had about Gecko and weed eradication and it was noted that a budget was forthcoming for a future meeting.	
13.	It was moved that SRRA rescind its previous delegated authority to the Hall Committee to spend up to \$3000 at one time. Moved Steve Kaye, Seconded Aileen Lusty, Carried	
14.	It was moved that SRRA must approve all capital asset purchases by the Hall Committee and that an operational budget be prepared by the Hall Committee for subsequent approval by SRRA to ensure normal operations of the Hall continue within such a budget. Moved Steve Kaye, Seconded Aileen Lusty, Carried	
15.	Mary Gallagher reported that the seedling shelter construction has been deferred to allow time for Aileen Lusty to get new quotes for materials required.	
16.	It was moved that SRRA approves the expenditure SRRA funds by Mary Gallagher of up to \$200 for the purchase of GIS maps in a laminated form to facilitate planning of work area initiatives. Moved Michael Guy, Seconded Aileen Lusty, Carried.	
17.	Discussion was had around a request for a Dawn Evans to provide SRRA with goods for a flea market stall at a market.	
18.	The Chair closed the meeting at 9pm.	